



Zion-Concord Lutheran School

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Technology Acceptable Use Policy

Technological resources, including computers and other electronic device, with or without Internet access, provide a unique opportunity to enhance instructional methods, appeal to different learning styles, and encourages exploration and individual creativity. It is the goal of Zion-Concord Lutheran School to provide those resource opportunities to the students and staff.

With the use of technological tools, comes attached a list of expectations and requirements. This Acceptable Use Policy covers various areas of student expectations and requirements, ranging from aspects of Christian conduct and etiquette to compliance with governmental laws and school policy.

A. Rules and Requirements for hardware and software

B. Appropriate Internet usage

C. Student safety

D. Social Media Policy

E. Privacy and Intellectual Property

F. Disclaimer

G. Consequences

A. Rules and Requirements for hardware and software

Damaging, altering, modifying software or hardware is strictly prohibited. Only Zion-Concord Lutheran School staff is allowed to install any new software, app, or other downloaded program onto school property. Printing materials is allowed for educational purposes. No printing of personal materials is allowed without the approval of school staff or teachers. Reconfiguring of any of the device settings is prohibited.

B. Appropriate Internet usage

Students are not allowed to retrieve, save, download, forward, text, or display hate-based, offensive, pornographic or sexually explicit material. Students are not allowed to use school resources for any commercial or gambling purpose. Student chat, instant messaging, skype, or any other social media applications is prohibited without the approval of a teacher or staff member. Student internet use that is not educationally-important is deemed low priority and is only acceptable with teacher or staff approval. Students and teachers of Zion-Concord Lutheran School will refrain from "friending" each other on Facebook while the student is enrolled at Zion-Concord Lutheran School.

C. Student Safety

Under no circumstances should a student give his/her school account information, passwords, or other sensitive data unless directed to do so by a teacher or staff member for educational purposes. Students should not reveal their full name, home address, phone number or other personal information while using the internet unless directed to do so by a teacher or staff member for educational purposes. It is a criminal act to electronically harass, cyber-bully, or cyber-stalk a fellow student, teacher, or staff member. Students are prohibited from presenting any e-mail, chat, or other correspondence that has the purposeful intent of being hurtful, demeaning, sexual, or racist.

D. Social Media Policy

Zion-Concord Lutheran School may not request or require a student to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website.

Zion-Concord Lutheran School may conduct an investigation or require a student to cooperate in an investigation if there is sufficient evidence to suggest the student's social network account violates the school's anti-bullying or similar disciplinary policy; and, the school may require the student to share content in the course of such an investigation.

E. Privacy and Intellectual Property

Copyright and Intellectual laws strictly prohibit copying, selling, or distributing copyrighted, trademarked, or licensed material, including illegally shared music files, video files, gaming files, or any other software.

Students are not allowed to use another student's materials without the express permission of the student.

F. Disclaimer

Zion-Concord Lutheran School reserves the right to monitor all aspects of student technological use, including school-created e-mail accounts.

Zion-Concord Lutheran School makes no warranties of any kind for the technological resources it provides. That includes loss of data resulting from delays, non-deliveries, improper deliveries, data-storage malfunction, or any formatting issues.

Zion-Concord Lutheran School is not responsible for any financial liabilities a student takes on in the purchase of downloaded materials.

Zion-Concord Lutheran School has taken precautions to restrict access to controversial and offensive materials. However, being on a global network, it is impossible to control all materials a student may encounter. Zion-Concord Lutheran School believes students should be taught how to make God pleasing decisions concerning the content they access. Zion-Concord Lutheran School has taken appropriate measures to restrict offensive materials, and the school is not responsible if a student accesses content by side-stepping the filter.

F. Consequences

Students choosing to willfully act in ways that are contrary to this Acceptable Use Policy are eligible for the loss of access to technological resources. Students may have internet and e-mail privileges revoked. A student may serve an in-school detention, an out-of-school suspension, or expulsion for severe cases of misconduct, according to the discipline guidelines of Zion-Concord Lutheran School.